



Joint Commissioning & Partnerships  
Wembley Centre for Health & Care  
116 Chaplin Road  
Wembley, Middlesex  
HA0 4UZ

Tel: 020 8795 6743  
Fax: 020 8795 6208

Email: [sarah.mansuralli@brentpct.nhs.uk](mailto:sarah.mansuralli@brentpct.nhs.uk)  
[www.brentpct.nhs.uk](http://www.brentpct.nhs.uk)

August 2009

Dear Community member

NHS Brent and NHS Harrow are inviting members of the community to join us, and the local maternity service provider, to act as the Chair of the local Maternity Services Liaison Committee (MSLC). We are also very keen to expand our membership of services users to join and participate within this committee.

The Maternity Services Liaison Committee is a locally based group and involves all those connected to the planning and provision of local maternity care. It is made up of those from the community and local health organisations that refer into maternity, provide the care, commission services and those who have or are receiving maternity care including their partners too.

Membership for the committee has representation from commissioners of services (namely NHS Brent and NHS Harrow), clinical and managerial staff from the maternity unit itself (including consultants and midwives), GPs who refer patients to the services and most importantly service users from the local area.

These service users who join as members are local residents with an interest in monitoring current services and planning for the future of maternity care locally. They form an important part of the committee in acting as the voice of all service users for maternity and participate in shaping the services for the future.

The role of Chair is fully supported by the local Primary Care Trusts who offer relevant personal training and development, reimbursement of expenses incurred and administrative support to help manage and run the committee meetings. A more detailed outline of the role of Chair is attached to this letter.

**Chair: Marcia Saunders**

**Chief Executive: Mark Easton**

For more information on helping people to STOP SMOKING or to STOP SMOKING yourself call 020 8795 6669. We offer free support, free information and free NRT(conditions apply).

NHS Brent and our other health colleagues from NHS Harrow and North West London Hospital Trusts are eager to have service users and those living and working in the local area to participate in and form a key part of our maternity service monitoring and service developments.


If you would like to be considered as our new Chair please send a letter / email outlining why you think you would be suitable for the role and the reasons you are interested in being considered.

This letter / email together with the completed monitoring form should be addressed to Hansa Lakhu, Community Engagement & Equalities Team, NHS Brent, Wembley Centre for Health and Care, 116 Chaplin Road, Wembley, Middx HA0 4UZ or [hansa.lakhu@brentpct.nhs.uk](mailto:hansa.lakhu@brentpct.nhs.uk) by **30th September 2009**.

If you want any further information on the role of Chair and / or want to know about being a member of the committee please contact Annie Roy, [annie.roy@brentpct.nhs.uk](mailto:annie.roy@brentpct.nhs.uk) or phone on 020 8795 6743.

We look forward to your applications for the post of Chair and hope to meet you as a member of the committee in the near future.

Yours sincerely



Sarah Mansuralli  
**Head of Joint Strategy & Commissioning for  
Women, Children & Families**

Enc: Role Description for Chair of MSLC  
NHS Brent Monitoring Form

**Chair: Marcia Saunders**

**Chief Executive: Mark Easton**

For more information on helping people to STOP SMOKING or to STOP SMOKING yourself call 020 8795 6669. We offer free support, free information and free NRT(conditions apply).