

ANNEX C - MSK TENDER – MEMORANDUM OF INFORMATION

1. PERFORMANCE FRAMEWORK - MINIMUM DATA SET

Forename:	GP Practice:
Surname:	GP name:
Address:	Referring GP name:
	NHS Number:
Contact phone number:	Date of referral:
Date of birth:	Date of Assessment:
Sex:	Outcome of Assessment:
Ethnicity:	
Date referral received:	
Service: A - Adult/ Paediatric MSK or B - Women's Health	Treatment Plan:
Date of first appointment	
Dates of subsequent appointments	Dates of Treatment :
Type of appointment (1:1, group etc)	Date of Discharge
	Outcome following treatment: <i>[see below for reference]</i>
	Self Care:

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2. SERVICE A - ADULT AND PAEDIATRIC MUSCULOSKELETAL SERVICE:

Post assessment patients are to be assigned to one of the following categories according to the body area(s) affected:

Foot and ankle	Lumbar spine and SIJ (including pain radiating from this area)	Shoulder and upper arm	Multiple body area pain / complaint
Knee and leg	Thoracic spine and rib cage / torso	Elbow and forearm	
Hip and thigh	Cervical spine and head / TMJ (including pain radiating from this area)	Wrist and hand	

3. SERVICE B - WOMEN'S HEALTH:

Post assessment patients are to be assigned to one of the following categories according to the nature of their problem:

Stress incontinence	Urge / over-active bladder	Minor vaginal prolapse
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Failure to opt-in (did not respond (DNR) – if used)
DNA first appointment (initial assessment)
DNA follow-up 1:1 appointment
DNA group
Cancelled by client (CBC)
Cancelled by service (CBS)
Outcomes:
A No improvement in condition after x treatments
B Deteriorated condition after x treatments
C Minimal Improvement in condition up to 30%
D Moderate Improvement in condition after treatment - 30 to 70%
E Significant Improvement in condition after treatment - 70% and above
F Complete Improvement / Full recovery condition resolved

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4.

MINIMUM STANDARD MONTHLY REPORT REQUIREMENTS	
i.	Number of urgent and routine referrals received by GP Practice
ii.	Number of patients seen in 5 / 15 day category
iii.	Number of new patient seen by Willing Provider by GP practice
iv.	Number of new patient appointment DNAs the Willing Provider by GP Practice
v.	Number of 1:1 appointments completed by Willing Provider by GP Practice
vi.	Number of follow-up 1:1 appointment completed by the Willing Provider by GP Practice
vii.	Number of follow-up 1:1 appointment DNA's by the Willing Provider by GP Practice
viii.	Number of patients referred into group activities by group and GP Practice
ix.	Number of patients attending group activities by group and GP Practice
x.	Number of Patients who completed the treatment plan by GP Practice, the reasons for discharge, the outcomes of patients treated by willing Provider by GP Practice and the number of DNA's and the number with no contact.
xi.	Number of Referrals by ethnic group
xii.	Number of Treatments by age group
xiii.	Number of Treatments by condition group